

Note: ComAp Cloud Identity is a single account that offers access to the ComAp ecosystem and its features. You need just one ComAp cloud identity account to access many of our services. It also gives you the option to activate multi-factor authentication and increase the security of your accounts.

Guideline for ComAp Cloud Identity registration

ComAp Cloud Identity (CCI) is a standalone ComAp service that provides a single account for all existing and upcoming ComAp Cloud services.

CCI also extends our customer's security and provides multi-factor authentication (MFA). Using MFA takes the login into applications to the next level of security.

Note: make sure you meet all the <u>requirements</u> before working with a CCI account.

Step 1

• Go to https://www.comap-control.com page.

Step 2,

• Click on Sign Up (for creating a ComAp Cloud Identity account).



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Registered in the Commercial register maintained by the Municipal Court in Prague, Section B, file 18788



Step 3

• Enter your email and click on "Send verification code

	ComAp Cloud
Ve	rification is necessary. Please click Send button.
>	Email Address
	SEND VERIFICATION CODE
	New Password
	Confirm New Password
In	nportant: Do not share your password with anyone or store it in an insecure manner.
	SAVE

• Check your email box and insert a verification code to confirm your email address

	ComAp Cloud
V to	erification code has been sent to your inbox. Please copy it o the input box below.
	leos.karasek@seznam.cz
>	Verification code
	VERIFY CODE SEND NEW CODE
	New Password
	Confirm New Password
li	mportant: Do not share your password with anyone or store it in an insecure manner.
	SAVE

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- Click on "Verify code"
- Enter your password and click "Save"

Note - the password must meet following requirements:

- password must be 8 32 characters long
- password must contain characters from 3 of the following 4 categories:
 - Uppercase characters A-Z (Latin alphabet)
 - Lowercase characters a-z (Latin alphabet)
 - o Digits 0-9
 - Special characters (!, \$, #, &, %, etc.)

(ComAp Cloud
E-mail addre	ess verified. You can now continue.
leos.kara	asek@seznam.cz
Important: E	• Do not share your password with anyone or stor it in an insecure manner.

Step 4



• Fill in the basic information and confirm your consent to our policies

	ComAp Cloud
	ohn
	Doe
You	country
C	zech Republic 🗸 🗸
(ComAp
By u a (Dis any	Legal notice sing ComAp Cloud Identity and ComAp Services, you ar greeing to Terms and Privacy Policy.The Terms contain provision 7 (Warranties and Responsibilities) and 9 iclaimers) that the Services and CCI are provided withour warranty of any kind either express or implied, they are offered "as-is" and "as available".
~	I consent with the <u>Terms of use</u>
~	I consent with transfer and processing of my personal data, which are processed as a representative of my employer, and data related to my employer, to EU in the extend and for the purpose stated in the Privacy.

Step 5 - optional

• Activate the multi-factor authentication



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• Enter your mobile phone number



• Select one of the options, how you want to verify your phone number

	-
×	CANCEL
	ComAp Cloud
	For security reason, we will send a text message or call you to verify your mobile number. Please select one of the options. In case you choose "Call Me" please wait for the call and follow the instructions.
	SEND CODE
	CALL ME

• Enter the verification code you received (or confirm the call by pressing the pound key #)



Step 6

Guideline for the ComAp Cloud Identity registration



- Run the Authenticator application already installed on your smartphone or install it from the Google Play store / Apple store (depends on your mobile phone system). The Authenticator application is mandatory for using MFA.
- Follow the instructions to finish whole process



Step 7

• Your ComAp Cloud Identity account is now prepared. You can Log In across all ComAp services supported by ComAp Cloud Identity by one account.

